

February 13, 2018

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Steve Gordon, Dean Koch and Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Motion made by Koch to approve the Agenda as sent. Second by Gordon and motion carried.

The minutes from the January 23rd meeting were sent to Board members for review prior to publication. Motion made by Dybdahl to approve the minutes for publication. Second Liesinger and motion carried.

Commissioner Reports: Koch noted that he and EDS Director Stiefvater and Auditor Sherman met with Marc Macy, SD Office of Emergency Management, regarding proposed flood risk mapping that's been completed for McCook County and the municipalities within the County. Once again, county officials tried to drive home the point that the proposed mapping is overkill.

Cheryl Miiller, Clerk of Courts, joined the meeting. Miiller presented information regarding chairs that she'd like to purchase, replacing the original chairs in the jury box and witness stand; approximately \$4100.00 for 15 chairs. Miiller also asked about replacing the 6 chairs around the attorney tables; approximately \$2100.00. The Board asked Miiller to check into State bid prices for each chair and report back to them.

Hwy Supt, Mic Kreutzfeldt, presented a utility permit for approval. Motion made by Gordon to approve Telephone Utility Permit for Golden West Telecommunications. Scope of Project: replace an existing RST cabinet at intersection of Valley Rd and 250th St. Second made by Liesinger and motion carried. Kreutzfeldt and the Board discussed cost of testing for potential gravel sites and sharing of gravel testing results. Liesinger suggested checking with SDDOT lab about having them run tests. Kreutzfeldt reported that bid letting for restoration of bridge #44-210-177 (451st Ave at Lake Vermillion) will be held on 2/21/2018. Kreutzfeldt presented information on pressure washers, noting that the 23 year old unit currently used is scheduled for replacement in the budget. Motion made by Koch to purchase a reconditioned unit from Masterblaster. Second made by Liesinger and motion carried. Kreutzfeldt informed the Board that Dakota Environmental completed tank cleaning of both tanks and all is working well. Current projects include crack filling and sign inspections.

No drainage permits.

Motion made by Liesinger to convene as Board of Adjustment. Second made by Koch and motion carried.

At 10:30 a hearing was held to receive input concerning a request for a variance. Applicant: Heather & Nathaniel Broehm. Legal description: Lot 8 White Tail Run Addn in W2SW4 35-102-53 and Lot 7 White Tail Run Addn in W2SW4 35-102-53 and Future Lot 8A White Tail Run Addn in W2SW4, 35-102-53. The request is for reduction of 9' setback of side lot in Lake Residential Zone. Tracy Hofer, Zoning Administrator, presented information regarding the variance application, explaining conditions and circumstances. Motion was made by Koch to approve the variance request and authorize Chairman Dick to sign the application. The side yard setback will be reduced from 9 feet to 4.5 feet from the adjoining property line to the south for a balcony. Second made by Liesinger and motion carried.

Motion made by Dybdahl to convene as Planning Commission. Second by Gordon and motion carried.

Tracy Hofer, Zoning Administrator, presented 2 plats for approval. Following review of the Plat Review Forms, motion was made by Dybdahl, second by Liesinger, and carried, to approve the 1st Plat by resolution:

WHEREAS, the plat of Lot B of Determan's First Addition in the SE ¼ of Section 20, T 102 N, R 56 W of the 5TH P.M., McCook County, South Dakota, prepared by Paul J Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed

in the office of the County Auditor of McCook County, South Dakota, has been submitted to the County Planning Commission of the said County of McCook, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of McCook, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission on McCook County, South Dakota, that the plat of Lot B of Determan's First Addition in the SE ¼ of Section 20, T 102 N, R 56 W of the 5TH P.M., McCook County, South Dakota, prepared by Paul J Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of McCook, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the County Planning Commission of McCook County, South Dakota, at a meeting thereof held on the 13th day of February, 2018.

Chairperson/Vice-Chairperson of the McCook County
Planning Commission

Motion was made by Koch, second by Gordon, and carried, to approve the 2nd Plat by resolution:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1 of Boom Enterprises Addition in the Northeast Quarter of Section 4, Township 102 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 13th day of February, 2018.

Chair, County Planning Commission
McCook County, South Dakota

Zoning Adm Hofer and the Board discussed the Dylbrook Farm open house tours held on January 30th showcasing a new pig production unit near Canistota.

The Board reconvened as Board of County Commissioners.

Motion made by Liesinger, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1/27/18 & 2/10/18: Commissioners 1692.30 mileage 85.68, 1692.30; Auditor 3015.34, 2994.34; Treasurer 3249.84, 3403.84; States Attorney 2471.73, 2471.73; Custodian 1277.50, 1277.50; Dir of Equalization 4216.72, 4216.72; Register of Deeds 3008.34, 2994.34; Veterans Service Officer 154.00, 196.00; Sheriff 9345.46, 9145.46; Contract Law 4892.29, 4792.29; Care of Poor 230.77, 230.77; Welfare 119.00; Community Health Nurse Secretary 1245.46, 1245.46; Extension Secretary, 588.00, 588.00 travel expense 13.22; Weed 976.29, 365.38; Drainage 307.69, 307.69; Planning & Zoning 192.31, 192.31. Grand Jury, fees & mileage 819.92; SD Remittance Center, lab services 35.00; A & B Business, office supplies 70.23; Advanced Systems Inc, monthly copier contract 86.49, 4 months Treasurer copier contract 127.84; Affordable Auto Body, repairs to 2 Explorers 11139.24; Alternative HRD, HR consulting 3480.00; AutoEx LLC, law enforcement vehicle supplies/parts & service 214.72; Canistota Senior Citizens, 2018 appropriation 500.00; Card Service Center, dog food 82.56, law enforcement travel expense 124.58, gas & supplies 1425.07, CHN stickers 54.87; Certified Languages Intl, interpreting service 29.70; Chesterman Co, water 91.00; City of Bridgewater, February ambulance appropriation 3411.25; Custom Cage of Missouri, cage for law enforcement vehicle 875.00; Davison County Sheriff, January jail services 4560.00; Eich Law Office, court appt attorney for Colleen Kim Thunder 1008.62, for Wendy Garcia 2370.24, for Cori Henry 2209.08, for juvenile 682.34; Mike Fink, January expenses 402.82; Floor Tec Professional Service, carpet cleaning-judicial offices 240.96; Roger Gerlach, Deputy St Atty services 470.00; Kathryn Heumiller, services-blood alcohol 100.00; Intek Cleaning & Restoration, 2015 water damage clean-up 6554.11; Inter-Lakes Comm Action, February CSW funds 716.17; Iron Wheel Sales & Service, 2nd floor bathroom repair 103.99; Jack's Uniforms & Equipment, law enforcement supplies 156.33; Lentsch Tree Service, snow removal 330.00; Lewis Family Drug, prisoner care 84.75; Lincoln County Treasurer, reimburse mental health service 9.40; Krystal Lohff, mental health evaluation 150.00; Madison Community Hospital, prisoner care 1363.55; Manatron Inc, ProVal Plus annual maintenance 6115.20; Marco Technologies, monthly copier contract 76.96; McCook County EMS, February appropriation 8413.41; McCook County Publishers, publishing 1633.07; McCook County

Sheriff, checks from First Dakota Nat'l Bank 22.25; McCook County Treasurer, postage 832.00, plate & title 21.20; McCormick Motors, law enforcement vehicle service & supplies 72.65; McLeod's Printing, PT-24 forms 149.80, 2500 stamped envelopes 1691.47; MES Companies, law enforcement vehicle equipment transfer 7039.60; Meyer Motor, law enforcement auto service 48.49; Microfilm Imaging System, scanning equipment rent, 469.00; MidAmerican Energy, utilities 1089.60; Minnehaha County Auditor, reimburse mental health costs 1115.50; Mitchell Clinic, prisoner care 322.00; Morgan Theeler LLP, court appt attorney for Timothy Krinke 431.54, for Travis Lane 641.73, for Tony Morehead 1503.96; Noll Collection Service, lien collection fees 223.56; Alicia Petersen, supplies 74.42, mileage 112.14, cell phone reimbursement 30.00; Pioneer Designs, law enforcement vehicle lettering 325.00; Presto-X, food pantry pest control 36.00; RBS Sanitation, garbage service 59.00; Record Keepers Inc, vault box storage 19.25; Scott Roberts, reimburse uniform clothing 626.51; Salem City, utilities 95.76; Salem Community Drug, office supplies 26.02; Salem Farmers Market, blood drive supplies 13.64; Salem Lumber, partial payment carpet 10800.00; Salem Sales, law enforcement auto fuel 3305.84, towing service 125.00; Santel Communications, Managed IT services 1936.50; SD Achieve, services for five residents 300.00; SD Police Chief's Assn, conference registration 85.00; Brenda Stahl, iPage hosting 394.20; Triotel Communications, telephone/internet service 707.83; Verizon Wireless, cell phone service 302.07, internet modem service 255.66, cell phone equipment 99.98; Wilka & Welter LLP, court appt attorney for Alex Smart 640.60; Xcel Energy, utilities 854.12; Zapp Hardware, supplies 137.77.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/27/18 & 2/10/18: Hwy Dept 15943.99, 16435.51. American Engineering, construction materials analysis 430.00; Appeara, towel & mat rental 107.10; Butler Machinery, parts & labor 64.55; Card Service Center, unleaded gas 146.78; Central Farmers Coop, supplies 339.73, lp gas-utilities 432.72; CHS Farmers Alliance, bulk lp gas-utilities 588.30; Dakota Constructors, gravel surfacing 22246.98; Dakota Environmental, tank cleaning service 2340.00; Gessner Welding & Repair, supplies 131.20; Iron Wheel Sales & Service, PVC for hoop barn 40.80; McCook County Treasurer, plate & title 21.20; McCormick Motors, pickup repair 1129.42; Northwestern Energy, utilities 58.06; Puthoff Repair, supplies 18.26; Keith Raap, gravel royalty 3783.50; Travis Raap, gravel royalty 3783.50; RBS Sanitation, garbage service 59.00; Salem City, utilities 147.85; Salem Lumber, supplies 534.52; Sioux Equipment, gas dispenser 26.82; Southeastern Electric, utilities 33.13; Spencer Quarries, supplies 656.75; Sturdevant's Auto Supply, supplies 1053.84; Transource, parts 153.54; Triotel Communications, telephone/internet service 99.95; Verizon Wireless, cell phone service 96.41; Xcel Energy, utilities 584.33; Zapp Hardware, gas can 19.99.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Sturdevant's Auto Supply, repeater batteries 242.32; Triotel Communications, 911 telephone service, 201.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 1/27/18 & 2/10/18: EDS Director 1398.00, 1398.00. Brad Stiefvater, January mileage 107.10; Triotel Communications, telephone & internet service, 86.78.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/27/18 & 2/10/18: Sheriff Secretary/Dispatcher 173.08, 173.08. PharmChem, sweat patch analysis 125.00.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/27/18 & 2/10/18: Dir of IRS, county share of FICA 3016.69, 3008.86 Medicare 705.50, 703.73; SD Retirement System, county share of retirement contribution, 3278.48, 3256.56; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 7195.96, 14074.01.

The Auditor's Account with the County Treasurer for the month of January, 2018: deposits in banks, \$4,991,850.72; cash to deposit, \$485.27; checks to deposit, \$38,261.23; CC payments, \$984.51; Cash Items (postage) \$874.40; Treasurer's Cash, \$695.60; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$5,834,101.73.

Michele Eichacker, Deputy Auditor, presented 2017 Annual Report and a financial analysis (State of the County) to the Commission.

Karen DeLange, Alternative HRD, met with the Commission to update them on status of Personnel Handbook. Laurie Schwans, Register of Deeds, was present. DeLange noted that States Attorney Fink and Lisa Marso, Boyce Law Firm, employment attorney who assists members of SDPAA, have both agreed to review the handbook before its adoption. The cost for Marso to review the handbook is \$230/hour with the time being 1 to 3 hours. The Commission is okay with this.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in January. Two Notices of Hospitalization were received from Avera McKennan Hospital (2018-03, 2018-04). Two Applications for Poor Relief Assistance were received from Avera McKennan Hospital 2017-39, 2017-40). Emails were received from individual whose request for assistance was denied; share with Commission (2018-01). A couple who requested rent assistance in January 2017 (denied) have returned to Salem and are requesting groceries, gas and supplies for toddler (2018-05). A Notice of Hospitalization received from Avera Queen of Peace was returned because the patient is a resident of Hanson County.

Auditor Sherman presented fixed asset cards to the Board, noting that items need to be declared surplus. Motion made by Dybdahl to declare the following fixed assets as surplus property because they are no longer usable for purpose acquired: #546 oak computer tables & tops; #844A laptop; #YY carpet; #JJ carpet; #855A MSA multi gas instruments; #ZZ carpet; #AAA carpet and #901 mobile radio. Second made by Gordon and motion carried.

The January 2018 Law Enforcement Reports for each City/Town and the services received were noted & filed.

Auditor Sherman presented a letter from Meierhenry Sargent LLP regarding the TransCanada Pipeline to the Commission. Counties were appealing the State's tax assessment for the NuStar and Keystone Pipeline Systems. The Judge found the State's assessments were acceptable under South Dakota law. This information was presented to the Board at their December 12, 2017 meeting.

Auditor Sherman presented an email from Donna Ruden, Town of Spencer President, requesting that any property within the Town, when taken for tax deed, be turned over to the Town. Ruden noted that it cost the Town money to take individuals to court to get the property cleaned up. Auditor Sherman noted that going to court is also costing taxpayers as some of the individuals have utilized a court appointed attorney. No action taken.

The meeting adjourned subject to call.

Dated this 13th day of February, 2018.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:
Geralyn Sherman _____
Auditor, McCook County